

Rosemead High School  
**English Learner Advisory Committee (ELAC)**  
October 18, 2017

MINUTES

**Members Present:**

Claudia Chavez	ELAC Representative	Felicitas Chino	ELAC Vice President
Linda Nguyen	ELAC President	Lourdes Anaya	ELAC Respresntative
Sylvia Youngblood	ELAC Secretary	Arnold Youngblood	ELAC Representative
Gabriela Atempa	ELAC Representative	Ana Ieng	ELAC Representative
Lorena De La Torre	ELAC Representative	Angelica Esqueda	ELAC Representative
Carmen Perez	ELAC Representative	Estela Martinez	ELAC Representative
Elodia Mendoza	ELAC Substitute		

**Members Absent:**

Elodia Mendoza ELAC Representative

**Others Present:**

Irma Serrano Parent  
Dr. Bristol Principal  
Anita Ortega Prep

1. Sign-in and Welcome

Ms. Ieng introduced herself. She also welcomed all members and asked if everyone had signed in.

Ms. Ieng, called the meeting to order at 5:50 p.m. (10 members present)

2. Approval of the Agenda

Ms. Ieng asked members to review the agenda. She informed members that the number references in the brackets refer to the EL Program Instrument handout. Ms. Ieng then reviewed the "How to Make a Motion" handout, as Anita Ortega translated for our Spanish speaking members. Ms. Ieng then asked if anyone had any question. Then asked to make a motion for the agenda.

**Recommendations: No recommendations**

**Motion to approve: Sylvia Youngblood moved to approve the agenda for October 18, 2017.**

**Second: Felicitas Chino seconded the motion.**

**Vote: 10 approved, 0 against, 0 abstained (10 members present)**

3. The minutes from the May 24, 2017 meeting were reviewed. Ms. Ieng asked if anyone had any recommendation to change the minutes or if anyone had any question.

**Recommendation(s):No recommendations**

**Motion to approve: Carmen Perez moved to approve the minutes.**

**Second: Estela Martinez seconded the motion.**

**Vote: 9 approved, 0 against, 1 abstained (10 members present)**

**Compliance Items**

4. Ms. Ieng reviewed the Fall 2016 Language Census report. She explained that our committee has to have a certain percentage of EL parents based on the number of EL students and total number of members. She then introduced new members and asked everyone to introduce themselves.

**Recommendation(s):No recommendations.**

5. Ms. Ieng went over the committee norms and asked parents if they had any new committee norm to add to the list. Ms. Ieng also went over a few of the Parliamentary Procedures and asked members to please read the rest on their own and if they had any questions they can ask at the following meeting. Ms. Ieng then went over the power point. She went over what is an ELAC committee, ELAC duties, what the state expects, and why our school is allowed to have an ELAC

committee.

**Recommendation(s): No recommendations.**

6. Ms. Ieng informed the committee that the ELAC committee can delegate their responsibilities.

**Recommendation(s): The committee would like to keep their responsibilities.**

7. Ms. Ieng informed members that we needed an officer position to be filled (vice president). She asked members to review the duties for vice president and recommended for members to read the rest of the bylaws at home.

**Recommendation(s): Sylvia Youngblood nominates Felicitas Chino. Mrs. Chino accepted the nomination.**

**Motion to approve: Felicitas Chino moved to approve the ELAC for Vice President.**

**Second: Arnold Youngblood seconded the motion.**

**Vote: 13 approved, 0 against, 0 abstained (13 members present)**

Ms. Ieng also informed members that we also needed two EL members to be part of the DELAC committee. She quickly gave a quick review on the duties for a DELAC representative. Gabriela Atempa and Estela Martinez were nominated and they both accepted.

8. Ms. Ieng reviewed the summarized results of the parent survey conducted at the Title I School-wide meeting. She informed members that based on the survey that is how the school conducts the workshops and if they had any other recommendation.

**Recommendation(s): No recommendations.**

9. Dr. Bristol informed parents about School Site Council and how close it works with the ELAC committee. He asked parents to read the SPSA goals the best they can and to bring ideas to the following meeting. Dr. Bristol informed parents that he would look into getting the SPSA goals in Spanish. Dr. Bristol also announce his Doughnuts with the Doc and informed members translation will be provided. Members asked for robocalls to also be translated.

### **Additional Items**

Reports from:

10. No announcements from DELAC

11. Dr. Bristol invited all member to come to the SSC meeting. Working towards having translation.

Announcements

- a. Members where provided with School Calendar of Activities
- b. DELAC Meeting was announced
- c. Following ELAC meeting was announced

12. Meeting Evaluation and Adjournment

**Motion to Adjourn: Arnold Youngblood moved to adjourn.**

**Second: Carmen Perez seconded the motion.**

**Vote: 13 approved, 0 against, 0 abstained (13 members present)**

The meeting adjourned at 7:20 p.m.